



Parent's Association

Parent's Association Meeting - Date: 12/10/2010

Present: Dave Malone, Garrett Phelan, Patrick Cusack, Barbara Campbell, Lynnea Connolly and Evan Furlong

Apologies: Lee Bonass, Sara Fontannaz and Vladimira Strnadova

Minutes: Evan Furlong

Items for Discussion:	Executed by: Date:	Outcome: (Supply date/ details)
New Committee	All	Thank you all for volunteering and contributing your time to the PA committee. Congratulations to the following committee members: - Chairperson: Patrick Cusack - Treasurer: Dave Malone - Fundraising officer: Barbara Campbell Secretary position is still vacant and Lee will continue acting as such until a new secretary is elected. The committee will meet once a month on 3 rd Tuesday of each month in the school at 19:45PM (with the exception of Nov. as there will be two meetings)
Fundraising		PA would like to plan the fundraising calendar for 2010/2011. In order to plan some effective fundraising events with minimum effort and maximum output, the PA needs to know what we're funding for and the target amount. Fundraising ideas that have been suggested were: - Christmas Shopping Dash - Monster Draw - Wine tasting - Race night - Clothes swap - Readathon (would be in support of MS) These may be additional or to replace previous fundraising projects

	PC	The school needs funds for the green school project, cost for everyday running, library, musical instruments, school choir and so on. To talk to the principal re choir, target fundraising amount, library and musical instruments.
	GP	To find out from BOM the cost of running the school for the year based on the previous 2 years.
	BC	Gather up info and create a proposal for events and fundraising activities for the year for review by PA and MOM
Library	LC	PA would love to push the library project forward. Lynnea volunteered to coordinate with teacher, principal and parent to move forward and order books.
Communication	ALL	It's been flagged (noted? LB) that we need to reinforce our ways of communication between school, BOM, PA and parents. There is info on the website but not available to all parents. Idea suggested: - Monthly PA newsletters - Usual methods of Emails, Bag-notes, Websites and notice board. - SMS (school only) Perhaps the school notice board could be colour coded and the location could be outside where parents can read just before the pick up and is not behind a corridor which is not a encouraging place for parents to stand around. Ongoing discussion about a portable and waterproof notice board outside. (Perspex board)
Classes direction	EF	Ramona initiated this last year and now PA need to run it again for this year. Evan has got the form and data from Ramona and will compile and update the data. Plan to have this done by the end of Oct.
School event	ALL	PA will assist with school events where it is needed. The school's core curriculum programme year 1 is now available on Google group. The next culture event will be Christmas and Evan has talked to one of the teacher re if our involvement is needed and awaiting for feedback.

Job list	ALL	Define PA roles and create job list for parents who might be interested in helping to sign up from time to time. Suggested jobs were: coffee morning host, PA newsletters (copy and distribution), volunteers for future event and other communication. For all events, at least two weeks notice should be given to parents in order to arrange babysitters and etc.
Charity shoe box	BC	An idea suggested: making children aware of helping other children. Ongoing discussion for next meeting.
Treasurer Administration	DM/LC	DM to contact Ramona and get hand over and introduction to AIB, LC to be co-signer on the cheques.
Next meeting: Tue 2 nd Nov. 2010 1945PM	ALL	