



GREYSTONES
Educate Together
National School

CHILD SAFEGUARDING RISK ASSESSMENT

APRIL 2020
REVIEWED SEPTEMBER, 2020 (COVID19)

**Child Safeguarding Risk Assessment
(of any potential harm)**

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<p>Covid 19 Health and Safety Procedures</p>	<p>High</p>	<ul style="list-style-type: none"> • Risk of contracting Covid19 while at school • Risk of effect on wellbeing and anxiety as a result of the Covid19 pandemic • Potential internet risks relating to online learning from home 	<ul style="list-style-type: none"> • Full Covid 19 Policy • Full whole-school Covid 19 Risk Assessment • Whole School Covid 19 Plan • Whole staff training according to HSE guidelines. • Full PPE supply and provision through DES approved providers. • Appointment of a Lead Worker Representative and Deputy Lead Worker Representative • Establishment of a Covid19 Response Team • Covid19 Response whole staff WhatsApp group • Sensitivity training around use of PPE for each class • Explanation of isolation and pick up procedures should symptoms of Covid19 develop while at school • Child-friendly Covid19 signage around school and campus • Attractive and non-threatening isolation room designed. • Focus on wellbeing within whole teaching staff, in line with DES requirements. • Regular communication within and across whole school community relating to the current and most applicable Covid19 information and recommendations. • Regular and consistent wellbeing checks for all pupils displaying issues related to Covid19 time period in Ireland.

			<ul style="list-style-type: none"> • Permission sought from parents/guardians for use of chosen remote learning platforms. • Staff training and professional development on use of remote learning platforms • Acceptable Use Policy being updated in relation to online learning due to Covid19 school closures.
Daily arrival and dismissal of pupils	Med	Harm from older pupils (e.g. bullying)or from unknown adults on the playground	<ul style="list-style-type: none"> • Arrival and dismissal supervised by Teachers and staff. Children are never released to people we do not know. Parents must call /email the school office inform GETNS if a different person is collecting their child on a given day. • Parents must make themselves known to the teacher or substitute teacher when they come to collect their child. • If an adult collecting a child appears to be under the influence of alcohol or drugs, the child will not be released to their care and a report will be made to the DLP. • Children from 4th to 6th are allowed to travel by walking or bike or bus to school (similarly for leaving school to go home), with parent's consent.
Managing of challenging behaviour amongst pupils, whether this be children presenting with emotional or behavioural needs.	High	Harm to pupils and staff. Harm to self.	<ul style="list-style-type: none"> • Health & Safety Policy • Code Of Behaviour • Additional need Policy e.g. children are put on the Continuum of Support with parental collaboration • School membership of NABMSE • Pupil Personal Profile (PPP) is completed for children with additional vulnerabilities to ensure extra supports are in place within the school environment.

			<ul style="list-style-type: none"> • Data collected and analysed e.g. ABCs, assault records etc. • Multi-disciplinary approach including SENO, HSE, CAMHS, LUCENA, TUSLA to ensure correct placements of pupils • The school may recommend referral to another agency e.g., HSE, GP or NEPS. • IEPs • Use of minimal restraint while transporting pupils when in a state of elevated behaviour
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place. Regular coaches are vetted by the Patron Body. Class teacher remains with class at all times when external coaches/teachers are with class.
Recreation breaks for pupils	High	Harm (bullying e.g.) to pupils.	2 x SNA in Big Yard and at least 2 teachers 2 x SNA in Small Yard and at least one teacher. Teacher + SNA In Back Yard Children are escorted to/from yard by teachers and SNAs (where assigned) All supervising staff to wear Hi-Vis tabards. Anti Bullying Policy in place Code of Behaviour awareness
Classroom teaching	Low	Potential harm to pupil(s) and/or teacher.	Code of Behaviour Policy In-Class Management systems.
One-to-one teaching for Additional Needs or Music lessons (One to one can likely involve children with EBD)	Medium	Harm to child	Child Protection Policy. SNA Policy. As above. PLUS: SEN Policy (glass panel in door)
Outdoor teaching activities e.g. field trips or gardening.	High	Harm to child	<ul style="list-style-type: none"> • Code of Behaviour Policy • Child Protection Policy. • SNA Policy.

			<ul style="list-style-type: none"> • School Garden or field trips must have adequate supervision by garda vetted adults. Ratio 10:1 • Also: Scheduling an additional adult to accompany class, where possible/available.
Sporting Activities	High	As above. Also: Risk of encounter with stranger(s), e.g., at sporting fixtures or during on-site activities hosted by non-staff. Risk of negative interaction with external coaches. Risk of accident in high-contact sports, e.g., ball games.	As above. Also: Class teacher always present with external coach
PE Lessons Challenge of children going to a separate space for toileting.	Low	Harm to child	Chn to be accompanied by SNA where possible to SEN room toilets. Otherwise, two children go to toilets together with teacher's permission
After School Faith Teaching	Med	Harm to Pupils	External Teacher to be vetted by Teaching Council. Parents organising this activity must check this and must organise supervision for those groups of children while they wait for the teacher to arrive.
School outings/After School Clubs/ School Tours	High	See Sporting Activities.	<ul style="list-style-type: none"> • Access to updated contact lists (parents). • Teacher Use of school mobile phone and to contact parents or school office in the event of an incident. • First aid kit to accompany children on tour(s). Emergency Medication (EG Epipen) to accompany children on tour. • Ratio of children to adults 10:1 • Risk assessment of toileting are to be carried out by the school in advance of the trip • Roll call to be taken before all activities. • Child Protection (Children First) procedures to be discussed with external facilitators • The School Tour Checklist template (available from the office) will be completed for each

			<p>class attending a trip. This is to be handed in to the office staff before departure on the trip.</p> <ul style="list-style-type: none"> External facilitators to be aware of Child Protection Procedures and to sign agreement with school that they have read and understood these procedures
Use of toilet in schools at playtime	Low	Toilets in classroom are used by children. Teacher or SNA is aware of who is in the toilet and when. Leithreas sign given to children going to toilet.	Monitoring and review of cleanliness.
Annual Sports Day	Medium	See 'Sporting Activities' and 'School Outings'.	Children must go in pairs to toilet area and must report back to adult in charge. Parents collecting child from sports area must report to class teacher before removing child.
Fundraising events involving pupils		N/A	N/A
Use of off-site facilities for school activities	Medium	See 'Sporting Activities' and 'School Outings'.	
School transport arrangements including use of bus escorts	High	Risk of harm to child who is alone on bus with just the driver.	Children from Special Classes have an assigned 'bus escort' who is present with the driver at all times. Children arriving and going home on Bus Eireann buses do not.
Care of any vulnerable students, including intimate care where needed	High	Injury or harm during school day.	<ul style="list-style-type: none"> SNA Policy (re. number of adults accompanying children.) Good Practice Anti-Bullying Policy (re. Emotional support) Draft Intimate Care Needs Policy – 2 adults to supervise any child with toileting care needs
Administration of Medicine Administration of First Aid	High	Risk of lack of knowledge of a child's condition/illness by adult attending child.	<ul style="list-style-type: none"> Administration of Medication Policy (e.g., location of medicines).

		Risk of injury/ harm as an outcome of insufficient/inadequate care.	<ul style="list-style-type: none"> • Care Plans for pupils with emergency medication. • All medication stored separately and labelled. • Audit of expiry dates by class teacher • Staff Training – at least 2 members of staff with up to date First Aid training. • Ongoing review of Student Care Plans. • Ongoing training of staff in First Aid and in the awareness of certain medical conditions e.g. Asthma • Inhalers belonging to children stored in teacher’s drawer or in school bag for immediate accessibility if required. • Photographs and relevant information of children who have a medical condition or allergies mounted on staff-room wall. • All such information stored on Aladdin.
Curricular provision in respect of SPHE, RSE, Stay Safe	Low	<ul style="list-style-type: none"> • Risk of teachers not fully implementing programme as intended • (e.g., omission, lack of sensitivity, etc.) • New child to 6th class would not have received the previous elements of the course. 	<ul style="list-style-type: none"> • SPHE School Plan (RSE, etc.) • RSE Policy • Staff CMclearly shows (Stay Safe)for Senior Infants, 2nd class, 4th class and 6th class to indicate completion of full programme. Deputy Principal and Principal oversee.
Prevention and dealing with bullying amongst pupils	Medium	Risk of children being bullied (physical and emotional).	<ul style="list-style-type: none"> • Anti-bullying Policy reviewed with new class at beginning of each school year. • Code of Behaviour • In-class systems for behaviour. • SPHE policies and plans (see above). • Printed messages/ reminders around the school • Parents contacted at end of school year to review with them their assessment of how any alleged bullying (or otherwise) was handled

			by the school. The outcome of this reported to the Board.
Lack of training of school personnel in child protection matters	Low	Risk of staff not attending or participating fully or complying with training and its implications.	<ul style="list-style-type: none"> • Child Protection Policy and training. • Child Protection Reminders at staff meetings. • Red file with up to date policy/ statement and other relevant material kept on every teacher's shelf. • DDLP 'trains' in new staff or volunteers • Certified evidence of staff completion of mandatory e-learning modules
Use of external personnel to supplement curriculum	High	See 'Sporting Activities' and 'School Outings'	See school policies as for Sporting Activities and School Outings
<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths/migrants • Children in care/ fostering situations 	High	Risk of emotional/physical harm.	<p>Child Protection Policy Anti-bullying Policy SPHE, RSE Plans and Policies Recruitment processes and procedures (circular 004/2018)</p>

<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	High	Risk of harm to children by adults	<ul style="list-style-type: none"> • Child Safeguarding Statement & DES procedures made available to all staff • Gaps in C.V.s questioned and satisfied. • Referees contacted. • Staff to view Tusla training module & any other online training offered by PDST • Visitors to check in/ sign in and out again at reception • Front entrance has a magnetic locking system, so visitors must be accessed only by a staff member, • All visitors accompanied by a staff member at all times. • Vetting Procedures followed. • Draft Policy of Parents / Volunteers • Circular 004/2018
Use of Information and Communication Technology by pupils in school	Medium	Cyber Bullying Risk of Access to inappropriate content.	Draft ICT policy Anti-Bullying Policy Code of Behaviour Filtered Broadband provided by PDST Acceptable Usage Policy (AUP)
Application of sanctions under the school's Code of Behaviour including Suspensions.	High	Risk of parent backlash on child. Risk of other children exposed to bad behaviour (emotional impact). Risk of school's policies being inadequate for addressing/responding to incident. Risk of parents being unaware of escalation of poor behaviour and school's code (sanctions, etc.)	Code of Behaviour Anti-Bullying Policy Communications with Parents (Email & phone calls and meetings) School communicating with support agency.

Student teachers undertaking training placement in school	Low	Harm to children by not adhering to school policies	<ul style="list-style-type: none"> • Vetting provided by Teacher Training College • Class Teacher present in class • 'School Information' pack prepared for substitute teachers given also to student teachers. • D. P. reviews C.P. policy with student teachers
Use of video/photography/other media to record school events	High	See 'Use of ICT'. Also: Risk that students without photo consent have photos published by GETNS Risk of third-party publishing of school photos (e.g., sharing).	<ul style="list-style-type: none"> • See 'Use of ICT'. Also: • Acceptable use Policies • Consent Forms signed by parents on enrolment of child and this can be found on Aladdin • Class teachers made aware of this. • Children's names not published with photos. • Teachers to delete photos taken of any student during a class activity, from their own phone, asap.
After school use of school premises by other organisations	Medium	Risk of harm to children by adults	<ul style="list-style-type: none"> • Any concerns raised by or about these organisations will be immediately brought to the attention of the DLP or the DDLP.
			<ul style="list-style-type: none"> •

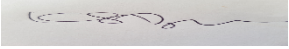
Important Note:

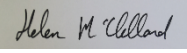
It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 22/04/2020. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Chairperson, Board of Management

Signed  Date 22/4/20

Principal/Secretary to the Board of Management 

Date 22/4/20